

Blackboard Advisory Committee

Meeting Times

2nd Tuesday of each month at 2:00 pm for the 2025-2026 academic year

Charge

The Blackboard Committee serves as a collaborative group to guide the strategic use, support, and development of Blackboard at Youngstown State University. This includes:

- Evaluating product updates and new features to enhance teaching and learning.
- Gathering and communicating faculty perspectives on desired improvements and changes to Blackboard.
- Discussing effective use cases and promoting best practices for instructional design and student engagement within the platform.
- Reviewing and recommending strategies for training, support, and accessibility in Blackboard usage.
- Collaborating with IT and other campus departments to ensure seamless integration with existing technologies and systems.
- Providing feedback on the implementation of new features and product updates.

Composition

The committee shall include:

Faculty Members: At least one faculty representative from each academic college.

Staff Members: Administrative members, including staff from Youngstown State Online and IT departments, shall serve in an advisory and technical support role.

Students: If possible, students will join on a volunteer basis.

Chair

Stephanie Adams, Senior Instructional Designer, Youngstown State Online

Qualifications of Committee Members

Faculty members should have experience using Blackboard for teaching. Staff members should possess expertise in instructional design, Blackboard administration, or IT support. Students should have experience using Blackboard for coursework in any modality.

Means of Appointment

Faculty members will be invited to serve on the committee by the Chair. Invitations will prioritize diverse representation across colleges and disciplines, with consideration for faculty experience using Blackboard. Staff members will be designated by their respective departments based on their roles in supporting Blackboard.

Membership Term

Faculty members will serve a two-year term beginning Fall 2025, with the option to renew for an additional one-year term. After this time, a committee member must sit out for at least one term before being asked to serve again. Staff members will serve continuously as designated by their departments.

Chair Responsibilities

The Chair will:

- Schedule and lead monthly committee meetings
- Coordinate agenda items and discussion topics
- Provide Blackboard feature updates and Anthology news
- Ensure the committee fulfills its charge
- Act as a liaison to relevant bodies such as the Academic Senate, Anthology, and the Blackboard Functional Committee