

**YOUNGSTOWN STATE UNIVERSITY**  
**Graduate Council Meeting Minutes**  
**Meeting date: April 23, 2025 @ 4:00 pm**  
**TEAMS**

Attending: Kendra Fowler, J. Paul Louth, Constantin Virgil Solomon, Patrick Bateman, Weiqing Ge, Jake Protivnak, Nina Stourman, Wendy Thomas, Angie Urmson Jeffries, Severine Van slambrouck, Austin Haddon

Excused: Lauren Cummins, Joseph Carucci, Andrea Richard -Graduate Student Advisory Council Representative

Dr. Kendra Fowler called the Graduate Council meeting to order at 4:00 PM

1. The Graduate council welcomed Austin Haddon.
2. The February 2025 Graduate Council meeting minutes were approved by e-vote. (6 approved, 1 abstain)
3. The February/March Curriculum was approved by e-vote. (7 approved)
4. The April Curriculum was approved by e-vote. (8 approved)
5. Committee Chair reports
  - A. Admission and Appeals Committee Chair: Dr. J. Paul Louth

Nothing to report

- B. Exceptions Chair: Dr. Severine Van slambrouck

Reported: Granted recalculation of a GPA and granted 2 exceptions for a provisional admission for two MBA students that had a low GPA students needed work experience.

- C. Graduate Curriculum Chair: Dr. Virgil Solomon

Reported: Curriculum items for February/March and April were approved and are located at the bottom of the minutes.

- D. Graduate Grievance Chair: Dr. Lauren Cummins

Nothing to report

- E. GSAC: Andrea Richard

Nothing to report

6. External Committee Members

Dr. Van slambrouck stated that starting fall 2025 the requirements for external committee members has been revised to the following: "Graduate faculty from another institution or experts in the field of student inquiry who may be invited to serve as members of a dissertation or thesis committee need not be approved as YSU graduate faculty. It will be the responsibility of the dissertation or thesis chairperson/advisor to ensure that these external members have appropriate education and skills to serve on the committee and contribute to the scholarly work being conducted. The external members serving on a committee must have a terminal degree. If two or more serve, then at least one of these external members must have post-terminal degree publications. To request an external member, serve on the committee, please submit the intent to complete a thesis or dissertation form indicating this person as a committee member, a statement of support from the dissertation/thesis chair and a copy of the external member's curriculum vitae to Graduate Studies."

7. Transfer Credit Time Limit Policy

Dr. Fowler reported: Transfer credit policy discussion will be tabled until fall.

8. EDAD course

Angie reported that we were hoping to have all of the curriculum wrapped up, but there is at least one EDD course and a computer science course that requires edits. So, we need to get them moving to meet summer catalog deadlines.

Angie also said that once the changes are made it will be sent for e-vote.

#### 9. Lauren's Retirement

Dr. Fowler congratulated Dr. Cummins on her retirement.

#### 10. Council Members Comments

Dr. Solomon had a question about their 4 + 1 accelerated program and registration for graduate courses. He said the registration process is quite difficult for undergraduate students wanting to take a 6900-level course.

Dr. Van slambrouck responded that she plans on simplifying the process to make it smoother for both students and faculty members.

Status update: Sev and Angie have a meeting scheduled with Registration on May 21<sup>st</sup> to discuss a streamlined process.

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Dr. Protivnak Discussed the new *Post-Master's Certificate in Counseling Practice*, which started in the fall. The program allows graduates to return and take counseling courses to obtain additional licensure. However, students must get overrides to register for Counseling courses. t

Angie responded that this is something that we should be able to fix and can look into it.

Status update: Angie is working on a resolution.

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Dr. Bateman: inquired on a May Graduate Council meeting. Several members stated they would be available, if necessary.

Dr. Van slambrouck wished everyone a good finals week and a happy summer if we don't meet next month.

The meeting adjourned at 4:18

### **February/ March curriculum report**

March 12, 2025  
11:00 AM  
TEAMS Meeting

Members Participating: Virgil Solomon (chair), Joseph Carucci, Weiqing Ge, Ying Wang,

Excused: Daniel Ayana, M. Kathleen Cripe, Michele Schaper

Agenda: February 21, 2025 circulation memo

New Business:

Requested Action:

CSCI 5806 Operating Systems ([Change of course description.](#))

CSCI 5807 Compiler Design Change of prerequisite. (Informational item.)

DATX 5896 Data Analytics Project ([Change of course description.](#))

DATX 5890 Independent Study in Data Analytics (Add a new 5800 level course.)  
CHEN 6975 Advanced Chemical Engineering Thermodynamics (Add a new 6900 level course.)  
CHEN 5825 Green Engineering (Add a new 5800 level course.)  
CHEM 5876 Enzyme Analysis ([Change of course description.](#))  
ECON 6912 Applied Microeconomics (Change of course title.)  
ECON 6915 Healthcare Analytics (Change of course title.)  
ECON 6939 Financial Markets and Institutions (Change of course title.)  
ECON 6976 Predictive Analytics (Change of course title.)  
ECON 6998 Business Analytics Project (Change of course title.)  
TERG 6924 Content Literacy ([Change of course description.](#))  
NURS 7048 Family Nurse Practitioner 1 Practicum Change of prerequisite. (Informational item.)  
PHYT 8923C CE Community Applications Course deactivation (Informational item.)  
BUS 6932 AI for Business Analytics (Add a new 8900 level course.)  
NURS 7049 Family Nurse Practitioner 2 Practicum Change of prerequisite. (Informational item.)  
TERG 6923 Literacy and Phonics Instruction. Course change.  
TERG 6926 Reading and Language Arts Assessment ([Change of course description.](#))  
TERG 6927 Practicum Coaching for Effective Literacy Instruction ([Change of course description.](#))  
TERG 6928 Practicum Case Study in Reading and Language Arts Change of prerequisite. (Informational item.)  
CSCI 6902 Concepts of Computer Programming (Add a new 6900 level course.)  
BIOL 6977 Microbial Pathogenesis (Add a new 6900 level course.)  
OMBA 6932 AI for Business Analytics (Add a new 6900 level course.)  
MECH 6950 : Engineering Tribology. (Add a new 6900 level course.)

299: Master of Science in Business Analytics. Change to program name, description, admission requirements, degree requirements and Change delivery method.

338: Certificate in Aging Studies. Change to certificate requirements.

365: MSE in Chemical Engineering Change semester hours requirement for non-thesis plan to 30, and other small changes related to the engineering management plan.

366: MSE in Civil and Environmental Engineering. Change semester hours requirement for non-thesis plan to 30, and other small changes related to the engineering management plan.

380: Master of Respiratory Care Change to degree requirements.

418: Doctor of Health Sciences Change to degree requirements and Change delivery method.

536: Certificate in Computer Science Endorsement. Change delivery method.

## **April Curriculum Report**

### **Graduate Curriculum Committee Meeting Minutes E-meeting ending on April 15, 2025**

Members Participating: Virgil Solomon (chair), Daniel Ayana, Joseph Carucci, M. Kathleen Cripe, Weiqing Ge, Ying Wang,

Agenda: March 18, 2025 circulation memo

New Business:

Requested Action:

PHYT 8929 Clinical Decision Making Advanced Cases. Change of course title.

SCWK 7009 Field Education 3. Change of course hours.

SCWK 7012 Field Education 4. Change of course hours.

280 Master of Science in Mathematics. Change of degree requirements.

287 Master of Public Health. Change of degree requirements.

369 MSE in Mechanical Engineering. Change semester hours requirement for non-thesis plan to 30 and add the list of required courses for each plan. Change of degree requirements.