

# MAILING PERMIT

ACCOUNT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## YSU POSTAL USE ONLY

DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

# pcs \_\_\_\_\_

\$ AMT \_\_\_\_\_

INITIALS \_\_\_\_\_

### ***Select Mail Services:***

\_\_\_\_ First Class

\_\_\_\_ Certified

\_\_\_\_ Return-Receipt

\_\_\_\_ Post Cards

\_\_\_\_ Bulk (Minimum 200 pcs)

\_\_\_\_ International

(Please separate from domestic mail)

Mailing permit to be used with outgoing USPS mail. All packages must be sent with a "Request to Send" form.

Call Mail Room at x3112 for details or help.