



**YOUNGSTOWN
STATE
UNIVERSITY**

**RESOLUTION TO AMEND
THE BYLAWS OF THE
BOARD OF TRUSTEES OF
YOUNGSTOWN STATE UNIVERSITY**

WHEREAS, the Board of Trustees has voted to incorporate into the Bylaws the requirements associated with electronic attendance at meetings of the Board;

WHEREAS, the Board of Trustees had addressed the matter in a Board approved university policy (3356-1-13) titled, “Electronic attendance of board of trustees meetings” in September 2022.

NOW THEREFORE BE IT RESOLVED, that the policy (3356-1-13) on “Electronic attendance of board of trustees meeting” is now rescinded.

**Board of Trustees Meeting
December 11, 2025
YR 2026 - 92**

TO BE RESCINDED

3356-1-13 Electronic attendance of board of trustees meetings.

Responsible Division/Office: Office of the President
Responsible Officer: President
Revision History: September 2022
Board Committee: University Affairs
Effective Date: **September 18, 2025**
Next Review: N/A

- (A) Policy statement. It is the policy of the Youngstown state university board of trustees to allow its members to attend meetings of the board via means of electronic communication in accordance with section 3345.82 of the Revised Code.
- (B) Definitions.
 - (1) “Board meeting” – a regular, special, or emergency meeting of the board of trustees as set forth in the board of trustees bylaws. See paragraph (B) of rule 3356-1-01 of the Administrative Code, bylaws policy “Article II Meetings.”
 - (2) “Committee meeting” – a meeting held by any of the board standing committees, including subcommittee meetings of the standing committees, and ad hoc committees appointed from time to time.
 - (3) "Electronic communication" – live, audio-enabled communication, as further defined in division (A) of section 3345.82 of the Revised Code, which permits trustees to attend board meetings remotely.
- (C) Electronic meeting attendance.
 - (1) Trustees may attend board meetings via electronic communication, subject to the following requirements:
 - (a) A trustee shall attend in person at least one-half of the regular meetings of the board annually; and

- (b) All meetings conducted using electronic communication shall meet the following minimum standards:
 - (i) At least one-third of the trustees attending the meeting shall be present in person at the place where the meeting is conducted;
 - (ii) All votes taken at the meeting shall be taken by roll call vote; and
 - (iii) A trustee who intends to attend a meeting via means of electronic communication must notify the chair of that intent not less than forty-eight hours before the meeting, except in the case of a declared emergency.
- (2) A trustee who attends a board meeting via means of electronic communication will be considered to be present at the meeting, will be counted for purposes of establishing a quorum, and may vote at the meeting, consistent with the authority of division (C) of section 3345.82 of the Revised Code.
- (3) Electronic meeting attendance is also available for committee meetings. The same minimum standards set forth in paragraph (C)(1)(b) of this policy apply to committee meetings.