



INTENT TO PRODUCE A THESIS

This form needs to be completed to identify students planning to write a thesis and to document the assigned committee members. By signing, the committee members acknowledge and accept the responsibilities associated with serving on the committee.

To chair a thesis committee, members must hold Category 1 Graduate Faculty status. To serve as a committee member, Category 1 or Category 2 Graduate Faculty status is required. To verify a member's Graduate Faculty status, please refer to the following link: <https://grad-faculty.ysu.edu/#/>

Graduate faculty from other institutions or experts in the student's field of study may be invited to serve on the thesis committee and do not need to be approved as YSU Graduate Faculty. The advisor is responsible for ensuring that these external members have the appropriate qualifications and expertise to contribute meaningfully to the student's scholarly work. To request an external committee member, please submit a copy of their curriculum vitae and a statement from the thesis advisor confirming that the external committee member is serving as a subject matter expert, along with this form.

Student Information:

Name	Banner ID
Degree	Program
Thesis Title	

Anticipated Graduation Date

Committee Information:

Advisor/Thesis committee chair

Name	E-mail
------	--------

Signature

Committee member

Name	E-mail
------	--------

Category 1 or 2 Graduate Faculty status? Yes No
(If no, submit committee member CV and statement from thesis advisor with this form.)

Signature

Committee member

Name	E-mail
------	--------

Category 1 or 2 Graduate Faculty status? Yes No
(If no, submit committee member CV and statement from thesis advisor with this form.)

Signature

Approval/Signature Department Chair

Please email completed form to gradstudies@ysu.edu